



HOUSING AND DEVELOPMENT LAW INSTITUTE PRESENTS:

***“FAIR HOUSING NEED-TO-KNOW PRINCIPLES
FOR EVERY EMPLOYEE”***

***A Comprehensive Interactive Training Course Addressing the
Complicated Fair Housing Responsibilities
of Housing Providers and Managers***

Full-Day (7-hours) and Half-Day (4 –hours) Trainings Available

Who should be trained?

- ***Executive and Managerial staff***
- ***Site staff***
- ***Maintenance supervisors & staff***
- ***Attorneys – in-house and outside counsel***
- ***EVERYONE with a need to know these concepts***

******See pages 2-4 for more information******

Objectives of This Course:

Trainees will be able to:

- ☑ Develop or update and implement legal, fair, and effective **fair housing-related policies and procedures** for your company, including the proper use of fair housing **disclosures** (e.g., fair housing poster, logos, etc.).
- ☑ Understand applicable **federal, state, and local fair housing laws and regulations** and how they apply to the work of the PHA, including **general fair housing laws, Domestic Violence (VAWA), Sexual Harassment, and Disability** laws, among other laws and regulations.
- ☑ Understand HUD's applicable fair housing guidance, including that related to **Limited English Proficiency (LEP) and Domestic Violence (VAWA)**, among other guidance.
- ☑ Understand the federal, state, and locally-recognized **protected classes** under the fair housing laws, as well as **exempted housing** from the fair housing laws.
- ☑ Understand the PHA's role in "**affirmatively furthering fair housing.**"
- ☑ Provide legal and effective fair housing-related **documentation**, understand applicable document **confidentiality** principles and proper placement of confidential information into PHA files.
- ☑ Specifically understand and be able to the complex intake, transfer, and request for **reasonable accommodation issues** that arise in everyday PHA work days involving disabled applicants and clients, such as **Live-in Aides, Assistance Animals, Accessible Parking**, and other reasonable accommodation issues.

Virtual/On-Site Pricing:

(includes written materials & personalized training certificates)

- **Full Day Training – approximately 7 hours
\$329 per person**
- **Half Day Training – approximately 4 hours
\$229 per person**

BIOGRAPHY OF LISA L. WALKER – Trainer

HDLI, 630 Eye St., NW, Washington, D.C. 20001; lwalker@hdli.org (email); (202) 289-3400 (office)



Since July 2002 Lisa Walker has been the CEO and General Counsel of the Housing and Development Law Institute (“HDLI”), a legal think tank and training organization in the public and affordable housing industry.

Ms. Walker designed and implements HDLI’s successful interactive fair housing training program, directed toward the unique job responsibilities and challenges of public housing and redevelopment agencies, their management companies, and development partners. She has trained more than 4,000 front-line, maintenance, managerial, executive, and legal staff of housing agencies and developers of all sizes, including the CT Group, (D.C.), Dwayne Henson Investments, Inc. (TX), KG Residential, LLC (TX), HFI Management Company (TX), LBK Limited (TX), Dallas Housing Authority (TX), Houston Housing Authority (TX), Fort Worth Housing Authority (TX), Abilene Housing Authority (TX), Candletree Apartments (TX), Denton Housing Authority (TX), Integrated Housing Solutions LLC (TX), Monarch Properties (TX), Orion Residential Properties (TX), Overton Park Townhomes (TX), Pace Realty (TX), Tarrant County Housing Assistance (TX), Seattle Housing Authority (WA), Housing Authority of the City of Los Angeles (CA), Los Angeles County Community Development Commission (CA), Housing Authority of the County of Ventura (CA), Housing Authority of the City of Ventura (CA), and Housing Authority of the City of Oxnard (CA), Orlando Housing Authority (FL), Tampa Housing Authority (FL), Sanford Housing Authority (FL), Pinellas County Housing Authority (FL), Seminole County Housing Authority (FL), Winter Park Housing Authority (FL), CFLane, LLC (FL), Owensboro Housing Authority (KY), Bowling Green Housing Authority (KY), Beaver Dam Housing Authority (KY), Housing Authority of Henderson (KY), Housing Authority of Madisonville (KY), Charleston Housing Authority (SC), Newark Housing Authority (NJ), North Bend City/Coos-Curry County Housing Authorities (OR), Henry County Housing Authority (IL), Richland County Housing Authority (IL), St. Mary’s County Housing Authority (MD), Harrisburg Housing Authority (PA), Denver Housing Authority (CO), Cambridge Housing Authority (MA), Housing Authority of New Orleans (LA), St. Bernard Parish Government (LA), Public Housing Authorities Directors Association (PHADA-nationwide), Pacific Northwest Regional Council, and states of Michigan (MI), Indiana (IN), and Nebraska (NE) affiliates of the National Association of Housing and Redevelopment Officials (NAHRO). Ms. Walker also has a broad knowledge of federally-assisted public and affordable housing programs, applicable federal regulations (such as those implemented by HUD and the Justice Department), and the fair housing obligations implicit therein. Ms. Walker is certified as a fair housing trainer by the Texas Department of Housing and Community Affairs (TDHCA).

Prior to joining HDLI, Ms. Walker was a partner at Whiteford, Taylor & Preston, L.L.P, a large regional law firm servicing the Washington, D.C.-Maryland-Virginia corridor. As a commercial litigator, Ms. Walker handled the business disputes of corporations, partnerships, organizations, and individuals in the areas of contracts, employment, torts, intellectual property, and product liability, among other areas. Developing a particular interest in and knowledge of fair housing issues, Ms. Walker actively represented the Housing Authority of Baltimore City and City of Baltimore in *Thompson v. HUD*, major federal public housing reform litigation, and with respect to a wide variety of fair housing issues.

Ms. Walker is licensed to practice law before the United States Supreme Court, the federal Fourth and Fifth Circuit Courts of Appeals, and the state and federal courts of Maryland and the District of Columbia. Ms. Walker holds a Bachelor of Science degree in Finance from the University of Maryland, College Park, where she received a four-year academic scholarship from the university. She holds a Juris Doctor from the University of Maryland School of Law, where she received a three-year academic fellowship and was a member of the competitive Moot Court Board. She has been active in local and national bar associations, on nonprofit boards of directors, as well as a number of other service and civic organizations. Ms. Walker serves as *pro bono* counsel to the Miss Black U.S.A. Pageant & Scholarship Foundation, Inc. She also is a frequent speaker, trainer, and presenter at industry meetings across the country.



HDLI TRAINING REQUEST FORM

Yes! Our company would like HDLI Fair Housing Training.

We prefer the following training:

Full-Day – Approx. 7 hours - Fair Housing Training (a more in-depth training)

-OR-

Half-Day – Approx. 4 hours - Fair Housing Training (comprehensive basic training).

We expect a **minimum** of _____ people from this company to attend the Fair Housing Training.
Insert number

Our requested date or time frame for training: _____

COMPANY NAME: _____

COMPANY ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

COMPANY CONTACT PERSONNAME: _____ TITLE: _____

TELEPHONE: _____ E-MAIL ADDRESS: _____

Training Fees:

- **Full-Day – Approx. 7 hours - Fair Housing Training = \$329 per person**
- **Half-Day – Approx. 4 hours - Fair Housing Training = \$229 per person**

We also charge actual travel expenses (e.g., coach airfare, budget hotel, etc.)

NO NEED TO PAY IN ADVANCE. You will be invoiced after the training.

Please mail or fax this form to:

HDLI, Attn: Tim Coyle, 630 Eye Street, NW, Washington, D.C. 20001-3736

Fax: (202) 289-3401

QUESTIONS?

Contact Tim Coyle: tcoyle@hdli.org or (202) 289-3400