

Virgin Islands Housing Authority

St. Thomas

#402 Anna's Retreat
P.O Box 7668
St. Thomas, VI 00801
Telephone: 340-777-8442
Fax: 340-775-0832
TDD Line: 340-777-7725
Website: www.vihousing.org



St. Croix

#5 Estate Bethlehem
P.O Box 1349, Kingshill
St. Croix, VI 00851
Telephone: 340-778-8442
Fax: 340-773-3054
TDD Line: 340-778-5245
Email: exec@vihousing.org
Website: www.vihousing.org

Office of the Executive Director

Chief Financial Officer, US Virgin Islands – (1,469 Vouchers; 3,200 units of public housing)

The Virgin Islands Housing Authority is seeking a highly motivated and qualified CFO who reports directly to the Executive Director. The CFO provides broad policy guidance on programs of the Authority. Participates and works closely with the Executive Director and the Deputy Executive Directors in VIHA's financial systems. Demonstrates experience as a Comptroller/Fiscal Director with responsibilities for accounts, budgeting, cost accounting, collections, and finance. Excellent knowledge of information and accounting automated. Must have well developed financial analysis capabilities.

Possess excellent leadership skills, ability to organize workload and delegate task and provide guidance for a staff of seven (7). Requires five (5) years supervisory growth experience; four (4) to (8) years of increasing responsible, progressive experience in a housing authority or other public or private agency with accounting, financial analysis, budget preparation and data processing assignments. CPA preferred. Salary is negotiable.

Apply no later than December 8, 2010 at 3:00 p.m. Applications can be obtained by visiting the VIHA website at <http://www.vihousing.org/>. Send applications along with résumé and introductory letter via email to sjanuary@vihousing.org or via fax to 340-775-1900. Mail originals to: Ms. Stacie B. January, Human Resource Manager, HR Department; P.O. Box 7668, St. Thomas, V.I. 00801.

